



HOW TO Guide:
Connecting Email to
Your Phone

Version History

Version	Date	Changes
V1.0	25/11/2013	Initial release

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Important information:

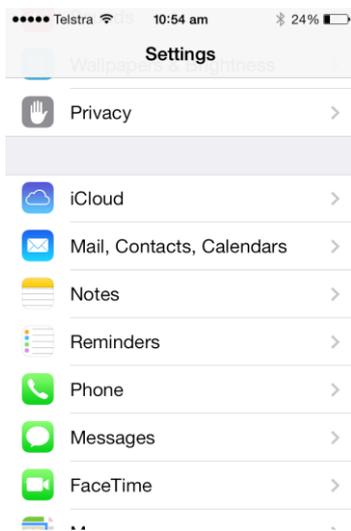
- If you read an email on the iPhone/iPad it will not show as read on your computer and vice versa. This also applies for Replying to emails if you reply to an email via iPhone/iPad you will not be able to tell if it has been replied to on your computer
- It is recommend to have you iPad/ iPhone updated to the latest version of software to unsure that email operates correctly.

Setting up Email on iPhone:

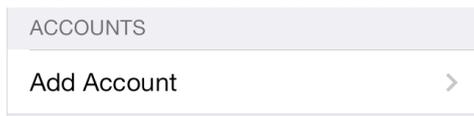
1. Navigate to your Settings button on the iPhone it looks the image below and should be on one of your home screens click on it once you have located it.



2. It will bring up the following screen on this screen scroll down until you can see Mail, Contacts, Calendars and click on it.



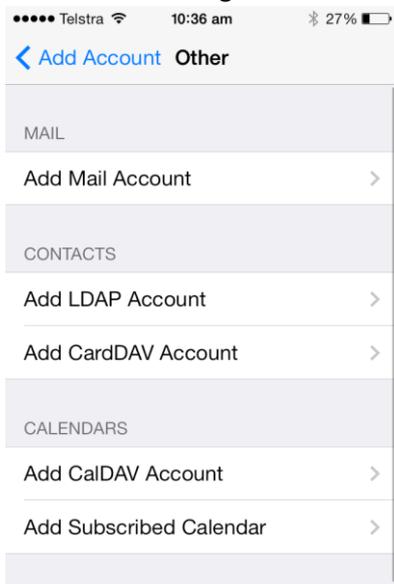
3. Under Accounts Click Add Account.



4. Scroll Down and click other



5. Under the Heading mail click Add Mail Account



6. Enter In the Following Details

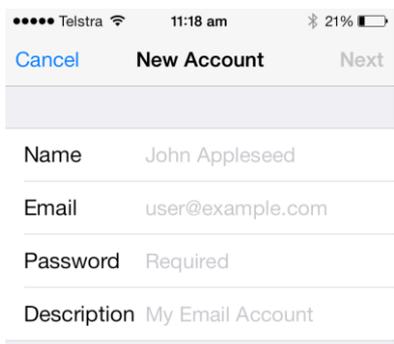
Name: (Put what you wish to call your email account)

Email: (Enter your Email Address)

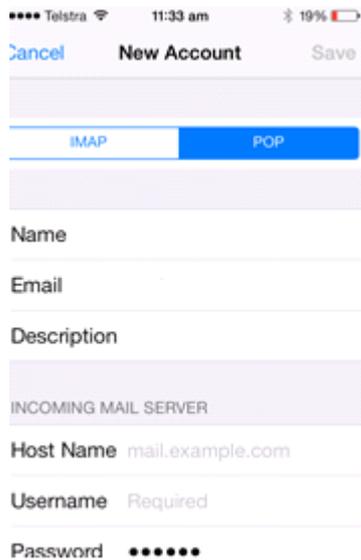
Password: (Input Password)

Description: Input Anything you want

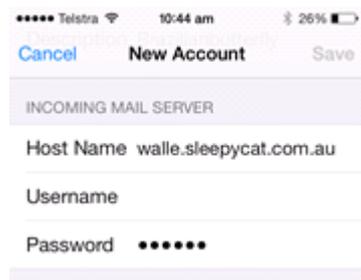
After inputting these details click next



7. At the top of your screen it will say IMAP | POP click on POP this will make it blue.



8. Scroll down to Incoming Mail Server



Input the Following details into these fields under the Incoming Mail Server.

Host Name: walle.sleepycat.com.au

Username (input Your Email) ****@Example.com.au

Password: (Input you email Password)

9. Scroll down to Outgoing Mail Server

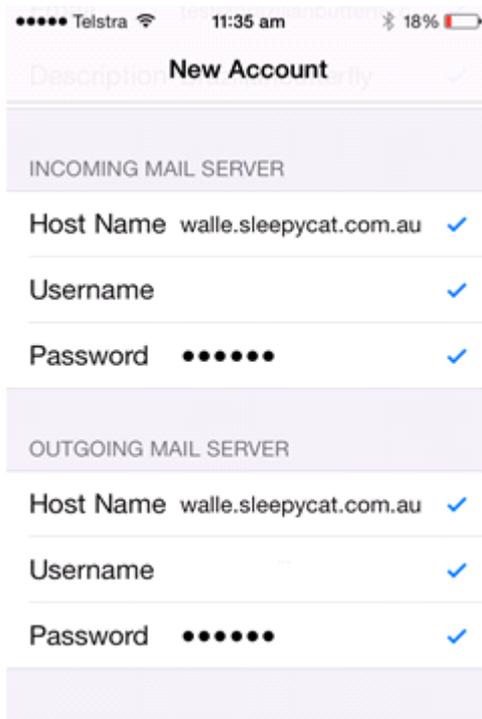
10. Input the following in the boxes

Host Name: walle.sleepycat.com.au

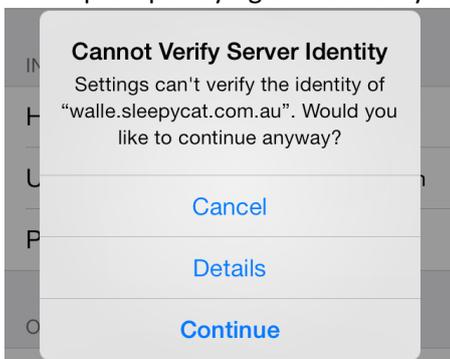
Username: (Input your Email Address) ***@Example.com.au

Password: (Input you email Password)

11. Click next it will verify the account.



12. It will prompt saying cannot verify server identity just click continue

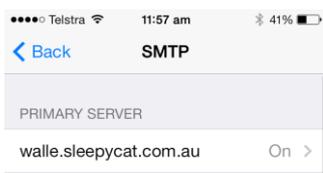


13. It will error out again saying cannot get Mail

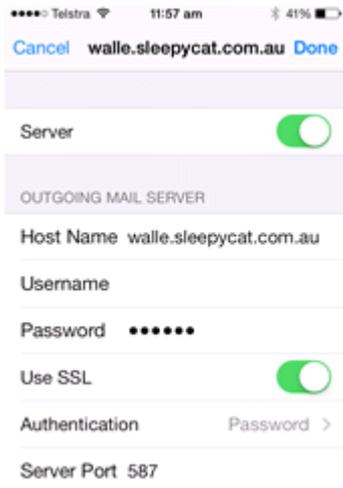
14. Click the home button on the iPhone it will take you back to the home screen then click settings again then scroll down to mail, contact, Calenders, then click the account you created scroll down till you find SMTP under outgoing mail server click it.



15. Under Primary server click on walle make sure it says on.



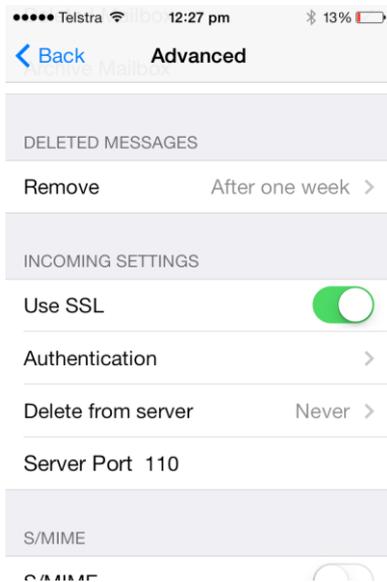
16. Scroll down till you see Use SSL make sure that is green if not slide the circle to the right and make sure the Server port says 587



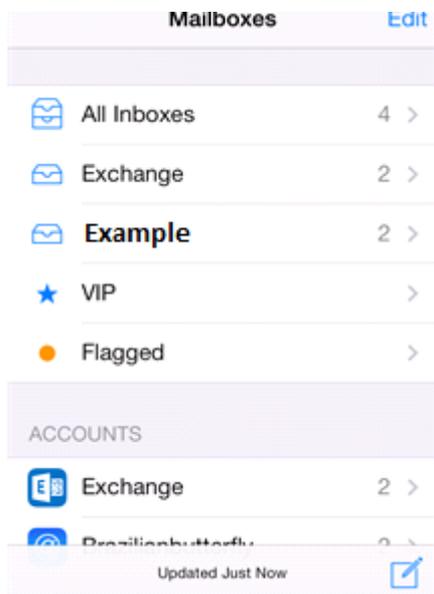
17. Click Done than click back and select Advanced



18. Scroll down and till you see incoming settings and turn SSL on by sliding the circle to the right to make it green and the server port should be 110 after settings change click back, then done,



19. Click your home button and find your Mail icon on your home screen  and there will be a mailbox called whatever you selected to Name the account. Click on it and it will load the emails



20. You should now be receiving email to your iPhone/ iPad.